
Eketāhuna Our Town Inc.

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COMMITTEE MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY HELD IN THE ST JOHN HALL, CHURCH STREET ON THURSDAY, 10 FEBRUARY 2022

Present: Rena Tyler (Chair), Corinna Carew (Deputy Chair), Terry Carew (Treasurer), Murray Rawstorn (Secretary), Jules Burt (EIC Coordinator), Warren Chase, Jenny Davidson, Gary Groombridge, David Kinzett, Glynne MacLean and Margaret Parsons.

1. The Chair declared the meeting open at 7.00 p.m. and welcomed all in attendance.

ITEM 1 – CONFLICT OF INTEREST DECLARATION

2. Nil.

ITEM 2 – APOLOGIES

3. Everlyne Chase, Margaret Drysdale and Marian Smolders.

ITEM 3 – MINUTES OF THE PREVIOUS MEETING

4. The minutes of the previous Meeting, held on 9 December 2021, were taken as read. They had been previously circulated via email.

Motion: That the minutes of the Eketāhuna Our Town Meeting, held on 9 December 2021, be accepted as a true and accurate record of that meeting.

Moved: M. Rawstorn

Decision: Carried

Seconded: J. Burt

Action: Nil

ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING

5. **Item 10/14 – Walking and Cycling Track.** Terry has not had the opportunity to follow-up with his DOC contact.

ITEM 5 – CORRESPONDENCE

Inwards

6. The following inwards correspondence was received:
 - a. 17 Dec 21. Katie McGregor email to Chair, advising of first placing in the Community category of the Resene Paints' *Mural Masterpieces* competition, and seeking approval to attach a small plaque to the wall signifying the achievement.
 - b. 24 Dec 21 & 9 Feb 22. Karen Moulton email to Secretary, advising of relationship to Eketāhuna and requesting details of the 150th Jubilee celebrations, and acknowledging reply in the second email.
 - c. 31 Dec 21. Two Katie McGregor emails to Publicity Officer advising greater background and detail of her *Mural Masterpieces* competition win.
 - d. 11 Jan 22. Series of Publicity Officer emails regarding publicity surrounding mural competition win and completion of Lime Track exercise stations.
 - e. 12 Jan 22. Tararua District Council Group Manager – Operations email reply to Chair's request to consider some after-hours opening of the Eketāhuna Service Centre, and advising that this request will be considered during the 2022 development of a Library strategy.
 - f. 15 Jan 22. Lisa Seator email to Chair, advising use of Our Town donation to provide free entry for children 12 and under into the swimming pool, and the pool committee's intent to acknowledge the donation on Facebook.
 - g. 25 Jan 22. Nikki O'Leary (NZME) email to Publicity Officer acknowledging receipt and publication of Eketāhuna Mural Wins Nationwide Competition press release.
 - h. 3 Feb 22. Series of Publicity Officer emails to Secretary regarding renewal of website renewal notifications and arrangements for payment.
 - i. 9 Feb 22. New Zealand Transport Agency automated email advising response to Chair's email seeking improvements to the High Street pedestrian crossing would be made within 10 working days.

Outwards

7. The following outwards correspondence was sent:
 - a. 8 & 25 Jan 22. Publicity Officer email to NZME (Nikki OLeary), Eketāhuna Mural Wins Nationwide Competition .
 - b. 11 & 15 Jan 22. Chair emails to Tararua District Council requesting TDC consider some after-hours opening of the Eketāhuna Service Centre.
 - c. 20 Jan 22. Chair's text of Facebook post, providing background information on the function, make-up and achievements of the Eketāhuna Our Town committee.
 - d. 9 Feb 22. Secretary email to Karen Moulton advising of jubilee sub-committee and intent to forward correspondence to it for action.
 - e. 9 Feb 22. Secretary e-mail to membership address list, Eketāhuna Our Town December Meeting Minutes and February Meeting Agenda.
 - f. 9 Dec 22. Chair Email to the New Zealand Transport Agency requesting the pedestrian crossing in Eketāhuna be raised and coloured to make it safer.

Motion: That the inwards correspondence be accepted and the outwards correspondence be ratified.

Moved: M. Rawstorn
Seconded: J. Burt

Decision: Carried
Action: Nil.

ITEM 6 – FINANCE

8. Terry tabled the December 2021 and January 2022 Financial Report, copies of which were circulated to the meeting, and are attached as enclosure 1 to these Minutes. The balance is up a little, as there was a slight underspend on the Lime Track, now that the project (other than one or two small matters) is complete. He noted that the cashflow remained healthy at around \$8,500. Still awaiting a bill from Tanmay for the volunteers' Christmas vouchers. Jules advised she would be depositing a sum the following day.

9. Terry has sent an email to drawdown the operational costs from the Tararua District Council and is still waiting for the Lotteries application, which is unlikely to be seen before March. Although money has been requested as part of scheduled events requiring Traffic Management Plan, for reasons discussed it is unlikely to be spent for the local ANZAC Day commemorations, therefore these funds are likely to be underspent this year, so new projects may be sought to expend the allocation.

Motion: That the December 2021 and January 2022 financial reports as presented be accepted.

Moved: T. Carew
Seconded: G. MacLean

Decision: Carried
Action: Nil.

ITEM 7 – INFORMATION CENTRE REPORT

10. Jules tabled the Eketāhuna Information Centre (EIC) report for the month, which is attached as enclosure 2 to these Minutes. Points noted include:

- a. Visitor numbers had fluctuated over the past three months.
- b. Counter sales remain healthy, as does ATM usage.
- c. The window display theme during January had been Eketāhuna tennis and for February focusses on heart health.
- d. The EIC volunteers were most appreciative of their Christmas gift, and a new volunteer was been recruited during the December late night shopping period.
- e. New stock has been sourced; sales of the LED light boxes have been very successful.
- f. A few 2022 calendars remain available; options were discussed regarding an appropriate time to discount them.

Motion: That the January 2022 Information Centre Report as presented be accepted.

Moved: J. Burt

Decision: Carried

Seconded: C. Carew

Action: Nil.

ITEM 8 – WAKA PARK PROJECT REPORT

11. \$2,450 remains allocated to the Waka Park Project. Warren and Stella have discussed the materials they are likely to need. They are considering using test pots to complete the planned work, as well as plywood. Still to be considered is the mounting of the artwork. Warren has discussed with the building owner the possibility of drilling more holes into the wall, to which there is no objection. He also proposed Stella receives a koha for her work. Warren and Stella are aiming to have the artwork installed by Matariki, which occurs in July this year. Various paint and timber options were discussed, including current supply chain issues.

ITEM 9 – LIME TRACK REPORT

12. Terry was able to advise, to the Chair's unadulterated delight and relief, that the Lime Track has been completed...subject to three outstanding matters which were not part of the original plan. Rena noted that positive feedback has already been received. She was grateful to of the volunteers who helped with the work. The sponsorship and acknowledgement signage is still to be installed. However, Terry has already written to those involved, expressing Our Town's appreciation for their input and assistance.

13. Terry proposed installing three picnic tables, to reinforce the intended family-friendly atmosphere and expand the area's use. There is some surplus material available from the project, so costs are likely to be minimal. Further, there is a reserve area which has been identified as a useful place for a dog park. This will need a legislative change, which is coincidentally being considered presently by local and central government, consultation on the Dog Control Bylaws and policy is scheduled for April 2022. A potential impediment may be that some of the area covers an old, disused cemetery.

14. Henceforth, Lime Track matters will move to General Business.

ITEM 10 – WALKING AND CYCLING REPORT

15. In the absence of Colin, no report received.

ITEM 11 – 2023 JUBILEE REPORT

16. Corinna outlined a draft plan for the jubilee weekend. It features a meet and greet on the Friday, with a symbolic handing over of the baton from the previous event's organiser, all to be based out of the Community Centre. On the Saturday, it is proposed that a number of events be held simultaneously on a perpetual basis, to allow people to move around and attend the events they select and not miss out on participating in them. The day would ideally include the Op Shop Ball and culminate in a dinner at the Eketāhuna Club. Sunday would include a church service and sports event, such as a rugby game, followed by a closing ceremony in the Community Centre.

17. The meeting endorsed the proposed plan in principle.

18. A sub-committee meeting is planned for March, to bring in all the organisations that may wish to be part of the jubilee celebrations. Around that time, a date will be fixed and promotion of the event will commence mid-year.

ITEM 12 – GENERAL BUSINESS

19. **Tararua District Council Super Consultation.** Rena advised the meeting of a round of consultations that the TDC are about to embark on, and distributed a brochure providing details. She exhorted the Our Town committee and general membership to participate in the consultation process, to ensure the town's voices are heard. Consultation may be in writing and posted by snail mail, submitted online or attendance at one of Council's 'expos'. In summary, there are a number of key issues up for discussion, which are being grouped into a 'super consultation'. They are:

- a. A District strategy,
- b. The Water Supply Bylaw and water tanks,
- c. Sports and recreation strategy,
- d. The 2022/23 annual plan
- e. The animal control policy.

20. **Annual General Meeting.** Rena reminded the meeting of the AGM occurring in March, and urged members to encourage others to attend and participate in the process. Jules will place a notice in the EIC newsletter and Glynne will advertise it on the website.

21. **Website.** Glynne advised the meeting of updates she has made to the website, including a photo of the repainted kiwi and Covid-19 requirements and some general advice regarding what to do if people discover at home they are infected. She has also added another four business to the site. Glynne has made contact with Katie McGregor regarding

the icons she may want to feature on the town pool and skate-park signs, as Glynne has access to a great number which could be used.

ITEM 13 – NEXT MEETING

22. The next Meeting is scheduled for Thursday, 10 March 2022, immediately following the AGM.

ITEM 14 – MEETING CLOSURE

23. There being no further business, the Chair declared the meeting closed at 7.42 p.m.

M. RAWSTORN
Secretary

R. TYLER
Chair

Enclosures:

1. December 2021 and January 2022 Financial Reports
2. Information Centre Coordinator's Report January 2022